



ADUR & WORTHING
COUNCILS

**Adur Executive Member for
Resources,
Worthing Executive Member for
Digital & Environmental Services**
Ref. No: JAW/016/20-21
Date of Decision: 14 December 2020

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: Procurement of Revenues & Benefits system - permission to award contract			
Decision taken by: Adur Executive Member for Resources, Worthing Executive Member for Digital & Environmental Services			
Declaration of Disclosable Pecuniary Interests: WBC Executive Member for Digital & Environmental Services : I hereby confirm that I do not have any disclosable pecuniary interest in this item. ADC Executive Member for Resources : I hereby confirm that I do not have any disclosable pecuniary interest in this item.			
Decision: The Executive Members have APPROVED the award of the contract for cloud migration of the Capita Revenues and Benefits System and the procurement of Capita E-forms on the terms set out in this report.			
Key Decision: Yes			
Reason For Decision: WBC Executive Member for Digital & Environmental Services: To ensure the efficient management and processing of the councils' revenue and benefits responsibilities. ADC Executive Member for Resources: Happy to approve the recommendations for the reasons set out in the report.			
Alternative Options Considered: WBC Executive Member for Digital & Environmental Services: The alternative of re-platforming the current system was considered but ruled out for the reasons in the report. Taking no action was also discounted for the reasons stated in the report. ADC Executive Member for Resources: Alternative options were considered but ruled out for the reasons in the report.			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x

Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

Consultation:

This report was circulated to Councillors, and published on the Council's website on 23 November 2020. The following consultation responses were noted by the decision maker:
WBC Executive Member for Digital & Environmental Services: I have had no consultation responses in relation to this decision.
ADC Executive Member for Resources: No responses to the consultation have been received.

Background Papers: Previous Reports - particularly where related decisions were made.
Strategy / Policy Documents
Guidance Documents

Contact Officer:

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Call-in: The call-in deadline for this decision will be 5:00pm on 21 December 2020



Signed: **Date:** 1 December 2020

Name: Councillor Edward Crouch, Executive Member for
Digital & Environmental Services



Signed: **Date:** 11 December 2020

Name: Councillor Angus Dunn, Adur Executive Member for Resources

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